CLASS: 602-04/15-14/003 Reg.No.: 238/31-132-050-15-01 Velika Gorica, 23 January 2015.

Pursuant to Article 37 of the Statute of the University of Applied Sciences Velika Gorica, the Expert Council of the University at their second meeting in the academic year 2014/2015, held on 22 January 2015, has brought the following

**DECISION**

**ON THE COSTS OF THE CLASSIFICATION PROCEDURE, ENROLMENT, TUITION FEES, AND OTHER COSTS AT PROFESSIONAL STUDIES OF THE UNIVERSITY OF APPLIED SCIENCES VELIKA GORICA IN THE YEAR 2015/2016**

Article 1

1. This Decision establishes the amount of the fee regarding the costs of the classification procedure, enrolment procedure, tuition fee at the undergraduate professional and specialist graduate professional study programmes performed at the University of Applied Sciences Velika Gorica (further in the text VVG) and other costs at the undergraduate professional and specialist graduate professional study programs of the University.

Article 2

(1) The amount of the tuition fee compensation for full-time and part-time students who enrol in the academic year 2015/2016 the first year of undergraduate professional study programme: Computer System Maintenance, Motor Vehicle Maintenance, Aircraft Maintenance or Management in Crisis Situations is HRK 6,980 per semester.

(2) The amount of the tuition fee compensation for full-time and part-time students who enrol in the academic year 2015/2016 the first year of study programme Eye Optics is HRK 12,490 per semester.

(3) The amount of the tuition fee compensation for full-time and part-time students who in the academic year 2015/2016 enrol in the first year of the specialist graduate professional study programmes Crisis Management, Management of Logistic Systems and Processes and Information Systems amounts to HRK 7,490 per semester.

(4) The tuition fee is payable per semester in four (4) instalments according to the issued invoice.

Article 3

(1) Administrative costs of enrolment, student logbook, school report and personal file for undergraduate professional and specialist graduate professional studies amount to HRK 300.

(2) The costs of making the student card (X-card) for the students of the University of Applied Sciences amount to HRK 50.

Article 4

1. Upon graduation the University of Applied Sciences issues a diploma in the Croatian language and a supplement in Croatian and English. The costs of printing the diploma in the Croatian language and Supplement of the study programme in Croatian and English are free of charge.

(2) The cost of printing a copy of the Diploma in the English language is additionally charged in the amount of HRK 800.

Article 5

(1) The fee for the procedure of evaluation and recognition of ECTS credits acquired at another higher education institution amounts to HRK 300.

(2) The costs of issuing the transcript of grades amount to HRK 50.

(3) The costs of issuing the curriculum of the undergraduate professional or specialist graduate professional study programme amount to HRK 50.

(4) The costs of issuing a duplicate of the student's logbook amount to HRK 300.

(5) The costs of issuing a duplicate of the student card (X-card) amount to HRK 50.

(6) The costs of the procedure of student withdrawal from the undergraduate professional or specialist graduate professional study programmes amount to HRK 100.

Article 6

(1) This Decision shall enter into force on the day of enactment and applies to students who enrol in the first semester in the academic year 2015/2016.

(2) For students of undergraduate professional and specialist graduate professional study programmes enrolled prior to the academic year 2015/2016 in determining the amount of tuition fee and other costs of the study programme the provisions from the signed Contract on studying and the provisions of previous Decisions on Costs of the Classification procedure, enrolment, tuition fees and other costs at the specialist study programmes of the University of Applied Sciences Velika Gorica are applied.

The Dean, Ivan Toth, M.Sc., sen.lect., Prof.